

Table 3-1. Sustainable by Design Punch List

1) EFEC Certified	<input type="checkbox"/>
2) Minimize Environmental Footprint	
• Low VOC/Low HAP Coatings	<input type="checkbox"/>
• Renewable Fuels	<input type="checkbox"/>
• Use Certified Wood (5% to 15%)	<input type="checkbox"/>
• Energy Conservation	<input type="checkbox"/>
• Water Conservation Program	<input type="checkbox"/>
• Recycling Program	<input type="checkbox"/>
• Solid/Hazardous Waste Minimization Program	<input type="checkbox"/>
• Life Cycle Analysis Program	<input type="checkbox"/>
• Low Emitting UF Adhesives	<input type="checkbox"/>
• ATCM compliant MDF, Particle Board, and Plywood	<input type="checkbox"/>
• No PBDE in Foams and/or Fabrics	<input type="checkbox"/>
• Program to Eliminate Lead in Leathers	<input type="checkbox"/>
3) Supply Chain Management	
• Program to assist suppliers with development/implementation of Sustainability Programs	<input type="checkbox"/>
• Chain of Custody Program (if required, e.g., ATCM)	<input type="checkbox"/>
4) Global Climate Change	
• Program to minimize Green House Gases, including GHG baseline inventory	<input type="checkbox"/>
• Global Change Reporting	<input type="checkbox"/>
• Carbon Footprint with baseline inventory	<input type="checkbox"/>
5) Social Performance	
• Policy defining organization's commitment to Human Rights	<input type="checkbox"/>
• Program that identifies impacts on communities	<input type="checkbox"/>
• Policy defining organization's commitment to Labor Aspects	<input type="checkbox"/>
• Program that addresses aspects of organization's products and services that directly affect customers – health and safety, information and labeling, marketing, and privacy	<input type="checkbox"/>

- 1) A company must be EFEC certified to receive the Sustainable by Design Label.
- 2) They must be actively involved in evaluating the feasibility of an LCA for its product lines.
- 3) They must be developing an active chain of custody protocol to track compliant component parts.
- 4) They must demonstrate how they are monitoring their supply chains for SBP.
- 5) They must have attainable numerical goals...you don't do what you don't measure.
- 6) They must prepare an annual status report to AHFA that defines their goals for the coming year and indicates achievement the previous year.
- 7) They must be open to a random compliance audit by AHFA to validate their implementation of SBP.
- 8) They must develop a baseline inventory for GHG and a carbon footprint once an LCA template is developed by AHFA.
- 9) They must demonstrate the use of 5% to 15% wood products that are FSC, SFI certified or equivalent.